Date: February 2, 2024

To: Class of 2028

From: The Office of Student Affairs

Subject: Professional NetID & Exchange Email

Howdy!

When you receive the email with instructions to set up your NetID and university email accounts. One important step is to review your NetID. Your current NetID will now be your School of Pharmacy email address. For example, if your NetID is garza, the exchange email address is garza@tamu.edu.

You want to ensure that your NetID is **FORMAL & PROFESSIONAL** since this will now be your college email address. The recommendation from the Office of Student Affairs is to confirm or change your NetID to one of the following **prior to May 1st**:

- Last name only
  Ex: NetID: garza   Exchange email after update: garza@tamu.edu

- First name initial and last name
  Ex: NetID: agarza   Exchange email after update: agarza@tamu.edu

- First name initial, middle name initial, and last name
  Ex: NetID: amgarza   Exchange email after update: amgarza@tamu.edu

- First and last name
  Ex: NetID: arnoldgarza   Exchange email after update: arnoldgarza@tamu.edu

Notice that there are not any numbers or characters in the 4 recommendations in order to keep the accounts simple. These professional email accounts will be used to contact preceptors, employers, faculty, staff and peers so again the goal is to keep it simple and professional.

Instructions on how to review and change your NetID can be found here:
https://gateway.tamu.edu/help/

For assistance claiming your NetID or setting up Self-Service Password Reset (SSPR), please contact Help Desk Central (hdc.tamu.edu) at helpdesk@tamu.edu, or by phone at 979-845-8300

Please have this completed **PRIOR to May 1st.**

Thank you,

The Office of Student Affairs

Subject: Texas A&M University - Set up Important Services

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Welcome to Texas A&M University! Listed below are several important items you will need to complete prior to the start of the semester.

1. **Remember your Universal Identification Number (UIN).**

   Your UIN is :

   o Your UIN helps you access a number of campus resources. You will need this to set up your Texas A&M University online account or NetID.

2. **You MUST claim your NetID and set up your password immediately.**

   o Your NetID also helps you access important online services at the University. To create your NetID, please visit the Gateway website (https://gateway.tamu.edu) and click **Claim Your NetID.** If you attended Texas A&M University in the past, you will use your same NetID to access services.
   o We recommend setting up Self-Service Password Reset (SSPR) at this time. SSPR will allow you to remotely reset your NetID password if you forget it. Instructions for setting up SSPR are available at https://u.tamu.edu/setupsspr.

3. **Visit the Howdy web portal.**

   o After setting up your NetID, visit the Howdy web portal (https://howdy.tamu.edu). Howdy allows you to access many services online such as course registration, transcripts, financial aid and bill pay. Be aware it may take up to 24 hours before you

can access howdy after claiming your NetID.

4. **Your TAMU Health computing account.**

   o Your TAMU Health computing account allows you access to TAMU Health computing services like WiFi and TAMU Health Duo two-factor authentication.
   o Within 48 hours you should receive two e-mails from TAMU Health IT. The first e-mail will contain your username. The second e-mail will be encrypted and will contain your temporary password. We encourage you to change your password immediately. Please go to our TAMU Health Self-Service portal, http://change.tamhsc.edu, login with your TAMU Health username and choose "Change My Password".
   o Please note to check your SPAM folder in your e-mail as sometimes the e-mails will route there.

      If you have not received these e-mails after 48 hours, or if you are having trouble with the Self-Service portal, please contact the Health Tech Care Help Desk at HealthTechCare@tamu.edu or at 979.436.0250.

5. **Log in to your Texas A&M E-mail**

   o Your inbox can be accessed at email.tamu.edu or by clicking the E-mail icon in the Howdy Web Portal.
   o Please check your inbox often as important e-mails regarding account information and financial aid will be sent here in the coming days.
   o Texas A&M E-mail can be accessed through your mobile device. Visit https://hdc.tamu.edu/Connecting/Email/Mobile_Email/index.php for tutorials on how to sync Texas A&M E-mail with your mobile device.

For assistance claiming your NetID or setting up Self-Service Password Reset (SSPR), please contact Help Desk Central (hdc.tamu.edu) at helpdesk@tamu.edu, or by phone at 979-845-8300.

Sincerely,

Texas A&M Information Technology

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)
In compliance with federal law, the following information is maintained and available through the Clery Annual Reports webpage on the Texas A&M University Office of Risk and Compliance website. The Texas A&M University Annual Security Reports and Annual Fire Safety Reports are available and include information on campus safety and security policies and statistics. Policies include: reporting crimes and emergencies, security resources, crime awareness and prevention, security of campus facilities and residence halls, alcohol and drug policies, and fire safety systems for on-campus student housing facilities.

The Texas A&M University Annual Security Reports and Annual Fire Safety Reports can be found at: https://orec.tamu.edu/clery/annual-security-report/.

For a copy of the reports, please contact the prospective campus as indicated in the following:
https://orec.tamu.edu/wp-content/uploads/notification_security_fire_reports.pdf.